



## THE WING CHUN SCHOOL - RISK ASSESSMENT

**TWCS BRANCH:** Chingford

**Assessment carried out by:** David McKenzie

**Role:** Instructor

**Date assessment was carried out:** 26/08/2020  
assessment

**Date of next review:** 6 months from date of

What are the hazards? (Consider hazards specific to the type of activities being assessed)	Person(s) at risk (Enter details of anyone who may be at risk)	What are you already doing to control the risks? (Enter details of all control measures that are currently in place)	Additional control measures required (Enter details of any new actions that need to be taken to reduce, control or eliminate the risks of each hazard)	Who needs to carry out the action? (Person responsible for implementing controls)	When is the action needed by? (DD/MM/YYYY)	Completed (DD/MM/YYYY, Signature)
1. Students entering building through main enters to the main hall.	Students, instructors, and visitors.	Currently no covid-19 measure in place	Provide one-way system for entering and leaving the Hall. Students to enter the hall from double doors which open to the car park. Leave by door adjacent to kitchen. Check temperature of all arriving on premise. Take contact details.	David McKenzie. & assistant instructor	03/09/2020	

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2. Hand sanitise procedure	Students, instructors, and visitors.	Currently no covid-19 measure in place.	Hand sanitise will be provided on entry and exit of the building	David McKenzie. & assistant instructor	03/09/2020	
3. Men and women toilets	Students, instructors, and visitors.	One person at a time to use the toilets.	Hands must be washed for approximately 20 seconds, paper towels to be used and disposed of in pedal bin provided.	David McKenzie. & assistant instructor	03/09/2020	
4. Number of students, instructors, and visitors	Students, instructors, and visitors.	Currently no covid-19 measure in place.	Students and instructors limited to 12. No drop in visitors only by appointment, limited to 30 minutes visit. Maintain 2m social.	David McKenzie. & assistant instructor	03/09/2020	
5. Use of equipment	Students, instructors	Currently no covid-19 measure in place.	Personal equipment not to be shared. All equipment to be wiped down before and after use after lesson.	David McKenzie. & assistant instructor	03/09/2020	
6. Personal belongings	Students, instructors, and visitors.	Currently no covid-19 measure in place.	All personal equipment and belongings to be removed from the premises at the of class. Empty bottles to be disposed of in the bin.	David McKenzie. & assistant instructor	03/09/2020	

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7. Kitchen use	Students, instructors	Currently no covid-19 measure in place.	Students, instructors, and visit will not be allowed to use the Kitchen. Students and visitors will be reminding of this on entering the hall.	David McKenzie. & assistant instructor	03/09/2020	
8. Class equipment,	Students and instructors	Currently no covid-19 measure in place.	All training equipment table, and chairs to be wiped down an put away securely.	David McKenzie. & assistant instructor	03/09/2020	
9. Personal item left behind	Students, and instructors	Currently no covid-19 measure in place.	Personal items left behind will be removed from the premises and discarded.	David McKenzie. & assistant instructor	03/09/2020	
10. Regularly use touch spots.	Students, and instructors	Currently no covid-19 measure in place.	Clean down, door handles, light switches, table-tops and chairs before and after use.	David McKenzie. & assistant instructor	03/09/2020	