



## THE WING CHUN SCHOOL - RISK ASSESSMENT

**TWCS BRANCH:** Enfield

**Assessment carried out by:** Kola Fajimolu **Role:**Senior Instructor

**Date assessment was carried out:** 18<sup>th</sup> August 2020 **Date of next review:** 6 months from date of assessment

What are the hazards? (Consider hazards specific to the type of activities being assessed)	Person(s) at risk (Enter details of anyone who may be at risk)	What are you already doing to control the risks? (Enter details of all control measures that are currently in place)	Additional control measures required (Enter details of any new actions that need to be taken to reduce, control or eliminate the risks of each hazard)	Who needs to carry out the action? (Person responsible for implementing controls)	When is the action needed by? (DD/MM/YYYY)	Completed (DD/MM/YYYY, Signature)
<b>Contact with someone suffering from coronavirus</b>	<b>Instructors Students Parents</b>	<p>Everyone will be asked not to come to training if they or anyone they live with is experiencing coronavirus symptoms, and instead should follow Government guidelines (self-isolation guidance).</p> <p>If a symptomatic student/adult comes into the training hall they will be sent home immediately or isolated until</p>		Kola Fajimolu	01/09/2020	

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		<p>they can be picked up. The kitchen area will be used for this purpose and then will be deep cleaned. 999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a symptomatic student/adult who needs to be supervised before being picked up: If a safe distance cannot be maintained supervising staff will wear PPE. Supervising staff will wash their hands thoroughly for 20 secs after the student/adult has been picked up.</p>				
<b>Instructors, Students &amp; Parents entering the training hall</b>	<b>Instructors, Students &amp; Parents</b>	Sinage to keep a safe distance. Follow any floor sinage	Stagger entry into the training hall for instructors,	Kola Fajimolu	01/09/2020	

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			students and parents. Parents are not allowed into the training hall.			
<b>Students not keeping a safe distance in training hall</b>	<b>Instructors, Students &amp; Parents</b>	Sinage on the floor to signify safe distance.  A reduced class size of 20 people (instructors/students) in the training hall will be adhered to by all instructors.	Allocation of chair for each student to leave belongings	Kola Fajimolu	01/09/2020	
<b>Spreading of infection through contact with</b>	<b>Instructors, Students</b>	Instructors will regularly clean frequently touched surfaces using standard cleaning products (bleach, detergent) including:	Also, during lesson door handles will be cleaned	TWCS Instructors	01/09/2020 ongoing	

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<b>coronavirus on surfaces</b>		<ul style="list-style-type: none"> <li>• Bathroom facilities (taps and flush buttons)</li> <li>• Door and window handles</li> <li>• Furniture light switches</li> <li>• Desks and chairs</li> <li>• Training equipment</li> </ul>	during and at end of the class.			
<b>Unclean hands by instructors or students</b>	<b>Instructors, Students</b>	Hand sanitizer will be used before class starts by students and instructors		Kola Fajimolu	01/09/2020 ongoing	
<b>Spreading infection due to touch, sneezes and coughs</b>	<b>Instructors, Students, Parents</b>	<p>Hand sanitizer will be used before class starts by students and instructors.</p> <p>Everyone training will: Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines,</p>	Students will be encouraged to bring their own equipment if necessary.	Kola Fajimolu	01/09/2020 ongoing	

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		<p>or use alcohol-based hand sanitizer to cover all parts of their hands.</p> <p>Clean hands on arrival, before and after training, and after sneezing or coughing.</p>				
<b>Spreading of infection due to excessive contact and mixing between students and instructors in training hall during lesson.</b>	Instructors Students	<p>There will be a minimum of a 10-minute window in between classes, so no 'waiting around' in groups.</p> <ul style="list-style-type: none"> <li>Equipment will be cleaned in between use. This can either be done by the student or instructors using spray and cloths (or any cleaning material e.g. wipes) provided.</li> </ul>		Kola Fajimolu	01/09/2020	

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		<ul style="list-style-type: none"> <li>• If possible, markings will be made on the floor to show the area for individuals to stand.</li> <li>• Doors should remain open, where possible, to avoid frequent contact with handles.</li> <li>• Windows should be opened to allow for good ventilation</li> <li>• Parents/spectators are no longer permitted to attend the class</li> </ul>				